

Building Permit No: _____

This section is for office personnel, please leave blank.

Date: _____	Service Type: Residential	Commercial
Account: _____	Rent or Own: Rent	Own
Amount: _____	Inside City Limits: Yes	No
Receipt: _____	Payment Type:	
SO Date: _____	Cash _____	Check _____ Credit/Debit _____

Application for Ward Water & Sewer System

Water service may not be connected for at least 24 hours pending application process

The Ward Water and Sewer System is an Equal Opportunity Program

Name of Applicant: _____ Email Address: _____

Service Address: _____ City: _____ Zip: _____

Mailing Address: _____ City: _____ St: _____ Zip: _____

Place of Employment: _____ Applicant's Phone #: _____

Driver's License # _____ State: _____ Social Security # _____

IN CASE OF EMERGENCY, PLEASE CONTACT: Name: _____ Ph #: _____

Would you like to receive your bill by: EMAIL MAIL BOTH

**** Sign up for text/email alerts for water outages: www.water.wardarkansas.org ****

Applicants living inside city limits must pre-pay for sanitation charges.

Applicant warrants that all plumbing is in good working order and that no water faucets, inside or outside are left open. It is further agreed and understood that if damages to the property should result from broken pipes, leaking plumbing, open faucets, or other malfunctions of appliances or equipment when service is connected that is shall be the sole responsibility of the applicant and/or property owner and The Ward Water and Sewer Department shall not in any way be held liable. **Applicant must be on premises before water can be turned on. If applicant is not present when our field operator arrives, he or she is only allowed to unlock the water meter. The customer will be responsible for turning on the water at the meter. Ward Water and Sewer will not be responsible for any damage if applicant is not present when the meter is unlocked.**

Returned Checks or Drafts are considered to be non-payment and can similarly lead to disconnected service.

In addition to the above, the customer agrees to pay all costs, including reasonable attorney's fees incurred by the City of Ward or the Ward Water and Sewer Department through its efforts to collect any delinquent charge or account and/or to enforce any corresponding water service agreement.

A.C.A. 14-234-603. Refusal of water service for delinquency.

If a person who is delinquent on the payment of an undisputed bill for water service, wastewater service, or sewer service provided by a water system within this state moves into another area of this state and that person applies for or receives water from another water system, if the person's former water system establishes that there is no dispute that the delinquent amount is properly due and owed by that particular individual in that amount, the new water system shall refuse to provide water service to the delinquent person until the person provides proof of curing the delinquency. **Applicant Initials:** _____

Signature of Applicant: _____ **Date:** _____

The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in the program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

- **What gender do you identify as?**
 - Male
 - Female
 - _____
 - Prefer not to answer
- **What is your age?**
 - 18 – 30
 - 31 – 45
 - 46 – 60
 - 61+
 - Prefer not to answer
- **What is your marital status?**
 - Yes
 - No
 - _____
 - Prefer not to say
- **Are you of Hispanic/Latino/Spanish Origin**
 - Yes
 - No
- **How would you best describe yourself?**
 - American Indian or Alaska Native
 - Asian
 - Black or African American
 - Native Hawaiian or Other Pacific Islander
 - White or Caucasian
 - Other _____
 - Prefer not to answer
- **What is the highest degree or level of education you have completed?**
 - Some High School
 - High School
 - Bachelor's Degree
 - Master's Degree
 - Ph.D. or higher
 - Trade School
 - Prefer not to say

Office Use Only

Declined to answer Survey questions

Data Entry by: _____